

FARMER

(Foundation for Agriculture Resources Management and Environmental Remediation)

Branch Office – S.J.-14, Shastri Nagar, Ghaziabad, 201002

Laboratory – 469/2, Sehkari Nagar, Near Chiranjiv Vihar, Ghaziabad, 201002

F.No. RP/DST/E/2016

Dated: 13.12.2016

Subject: Quotation for supply of equipments to FARMER under the project funded by DST vide letter no. DST/SSTP/UP/285(c) dated 14.06.2016 as per list attached.

Sir,

The sealed quotations are invited for the equipments as per the list, quantity and specification attached.

The quotation should reach this office by not later than 1700 hrs. on 28.12.2016.

The cover containing quotation should be superscripted as “Quotations for name of equipments” and reach in the FARMER Laboratory, 469/2, Sehkari Nagar, Near Chiranjeev Vihar, Ghaziabad, 201002 due on 28.12.2016 failing which the quotation will have the risk of not being considered.

Instructions to the bidder and terms & conditions of tender:

1. The rates quoted shall be valid for a minimum period of 180 days from the last date fixed for the receipt of quotations.
2. The rates quoted shall be for free delivery and installation at the FARMER Laboratory, 469/2, Sehkari Nagar, Near Chiranjeev Vihar, Ghaziabad, 201002.

Costs of imported item/equipment manufactured in abroad, should be quoted in the currency of manufacturing country on FOB basis and showing price up to CIF. Quotation in Indian Rupees will be accepted if the good/equipment is manufactured in India, otherwise the bid will be liable to reject.

3. Custom Duty Exemption Certificate (CDEC) will be issued only when the bid is quoted in foreign currency in case of foreign made items only and meant for FARMER.
4. The supplier company may clarify whether the company is eligible for custom duty exemption.
5. In case the bid is offered in Indian Rupees on FOR value basis than CDEC/DSIR

certificate will not be given by the FARMER at all. However, VAT as applicable will be paid by the FARMER as per rule.

6. The successful bidder will have to provide the original Performa invoice from the foreign principal (duly signed in ink), in case of imported item/equipment at the earliest but positively within 15 days of the date of receipt of purchase order, otherwise the purchase order will automatically stand cancelled without any further communication
7. Full specifications of the article quoted for shall be given in the quotation along with literature/pamphlet/drawing etc. User list of the quoted document may also be additionally provided for reference.

The required specification of each equipment may be downloaded from the website www.farmer.org.in.

Any deviation in the specification placed on website www.farmer.org.in can be considered by the committee of FARMER as per requirement.

8. If taxes, duties or any other charges over and above the rates quoted livable, actual percentage of such taxes/duties/other charges should be clearly indicated.
9. If the bid is submitted by the authorized dealer on behalf of the Manufacturer/OEM, than valid authorization certificate of the Manufacturer/OEM must be attached with the bid, otherwise bid will not be considered.
10. As per CVC's guidelines No.12-02-6CTE-SPJ (1)-2/161730 (circular No.3/1/12) dated 13/1/2012, in a tender, either the Indian Agent on behalf of the Principal/OEM or Principal/OEM itself can bid but both cannot bid simultaneously for the same item/product in the same tender. Further, if an agent submits bid on behalf of the Principal/OEM the same agent shall not submit a bid on behalf of another Principal/OEM in the same tender for the same item/product.
11. Supply is to be made by any convenient mode of transport at supplier's risk unless otherwise specified.
12. In case the material is supplied through an authorized agent, manufacturer shall be responsible for the successful installation of the equipment. The manufacturer shall be liable to any penal action for the shortcomings of the authorized agent. Any payment that is to be made separately to the agent if any shall be clearly mentioned in the quotation.
13. The bid should be accompanied with earnest money of Rupees (5% of equipment value) in the form of D.D./Pay Order/Fixed.

Deposit Receipt/Bank Guarantee from commercial bank drawn in favour of Secretary, Foundation for Agricultural Resources Management and Environmental Remediation (FARMER) payable at Ghaziabad as mentioned against each of the item/equipment

together with the technical bid, in the absence of which the price bid, if any, will not be opened under any circumstances.

14. No interest on security deposit and earnest money deposit shall be paid by the Institute to tender.
15. The EMD shall be refunded to the unsuccessful bidders after finalization of the quotation. In case of successful bidder, it can be adjusted towards security deposit which is 5-10% of the order value in the form of D.D./Pay Order/Fixed Deposit Receipt/Bank Guarantee from commercial bank drawn in favour of Secretary, Foundation for Agricultural Resources Management and Environmental Remediation (FARMER) payable at Ghaziabad and shall remain valid for 60 days beyond the date of completion of all contractual obligation of supplier including warranty obligation for the equipment/goods costing Rs.1.00 lakhs (Rs. OneLakh) or more. Here would however, be no performance security deposit for equipment/goods costing less than Rs. 1.00 lakh (Rs. One Lakh).
16. Five year warranty has to be invariable provided by the firm. In case, there is any variation in the warranty period given in the specification of the item/equipment, the warranty period shall be the final as given in the specification.

In case there is major push up in the price of equipment, the warranty period may be 2-3 years with extended warranty of 5 years.

17. Payment will be made by mode of e-payment to the supplier/firm after satisfactory completion of work and receipt of pre-receipt bills triplicate. In case of foreign currency payment shall generally be made through LC directly to the manufacturer.
18. The Secretary, Foundation for Agricultural Resources Management and Environmental Remediation (FARMER) reserves the right to accept or reject any or all the quotations either in full or in parts without assigning any reason.
19. Quotations not complying with the above conditions are liable to be rejected.
20. Sealed quotations should be put in the "quotation Box" of the FARMER Laboratory, 469/2, Sehkar Nagar, Near Chiranjeev Vihar, Ghaziabad, 201002 (Between 10:00 Am to 05:00 PM) on all working days.
21. TIN/VAT/PAN/C.S.T. Nos may be given on the Quotation.
22. In case of equipments, technical and financial bids are to be prepared and placed on different sealed envelopes. The envelopes should then be placed in one single envelop and submitted. If technical & financial bids are not given separately, it will be rejected out rightly without assigning any reason
23. AMC/CMC charges shall not be included for the evaluation of the financial/commercial bids.

24. In case, any dispute arising out of this contract shall be subject to the jurisdiction of Indian laws & Court at Ghaziabad. Sole arbitrator is appointed by the Secretary, Foundation for Agricultural Resources Management and Environmental Remediation (FARMER). His decision will be final and binding on both parties (Supplier and Purchaser)
25. The successful bidder has to execute the indented material/items as mentioned in the supply order placed with them within the stipulated period as given in the supply order placed by the Unit/Divisions of this Institute failing which 2% per week and maximum of 10% deduction as liquidated damage charges will be made from the bill in case the material is not supplied within the given stipulated period.
26. There will be no exemption for paying earnest money. However, Firms registered with the Central Purchase Organization/NSIC only are exempted from submitting bids without EMD (**proof of registration must be attached therefore without which it will not be considered**).
27. **The company / companies already participated in the Bid invited earlier vide advertisement dated 28.08.2016 in Daily Hindustan Times needs to furnish fresh bids.**

For any clarification please contact 09891292444, 0120-4166813.

Note – Any deviation in the above terms and conditions can be considered by committee of FARMER.

The following documents must be furnished with the technical bid failing which tender will not be accepted at all.

1. **TIN/VAT/LST/CST**
2. **Pan Card**
3. **Current Authorization letter issued from Manufacturer/Principal Firm in original**
4. **Earnest Money Deposit (EMD)**
5. **Literature/pamphlet/drawing etc. along with user list**
6. **Technical specification of equipment/item along with compliance statement in accordance with the tender technical specification.**
7. **The tender documents duly signed by the concerned firm accepting the same should be attach with technical bid.**

Project Investigator & Secretary, FARMER